

Down-To-Earth (Vic) Cooperative Society Limited

(Draft) ConFest Committee Minutes

Date: 29/02/2024

Time: 7:30 PM

Venue: n/a

Register: <https://dte.coop/register>

Zoom: <https://dte.coop/zoom>

Phone: (02) 8015 2088 Meeting ID
Number 2362803699

CC Minutes [DTE Library CC Minutes](#)

Email: ccmail@dte.coop

| # | Item (04 Weeks to ConFest) | Raised by: | | | |
|--|---|--|--|--|--|
| 1 | Acknowledge and pay respect to the traditional owners and ongoing custodians of the land. | | | | |
| | We gather on the lands of many Aboriginal Nations. We pay our respects to Elders past, present and emerging. Indigenous sovereignty has never been ceded in Australia and we should endeavour to be mindful of this in everything we do, given our focus is gathering to create better ways of living in our society, not just for festival attendees but for all. | <i>Read By</i> <i>Chris Selwood</i> | | | |
| 2 | Meeting Started | <i>Procedural</i> | | | |
| | 9 : 56 PM | | | | |
| 3 | Meeting coordinators | <i>Procedural</i> | | | |
| | Chairperson: Mark Rasmussen Minute keeper: Ellen Brogan Zoom host/s: Mark Rasmussen/Suzi Helson Time keeper: Attendance monitor: Robin Macpherson | | | | |
| 4 | Attendance Please Register your attendance You can check here for your Past Attendance | <i>Procedural</i> | | | |
| | <table border="1" style="width: 100%;"> <tr> <td style="vertical-align: top;"> Aaron Shiperlee Adam Nelson Ana Aguilar Andrew Hosie Brett Dalton Charlie Dalton-Twist Chris Selwood Craig Newcombe David Cameron David Cruise David Wolfe </td> <td style="vertical-align: top;"> Ellen Brogan Glenn Raby Helen Laub Ian Hales Jason Thomas John Magor John Reid Kevin Garber Kevin Taylor Kim Chadwick Lance Nash </td> <td style="vertical-align: top;"> Lindy Hunt Mark Rasmussen Marte Kinder Nathan Barry Ray Higgins Rick Gill Robin Macpherson Rohan Classen Rory Page Shantell Shakti Susan Helson Viv Laroulette Apologies - </td> </tr> </table> <p><small>Y = Can Vote</small></p> | Aaron Shiperlee Adam Nelson Ana Aguilar Andrew Hosie Brett Dalton Charlie Dalton-Twist Chris Selwood Craig Newcombe David Cameron David Cruise David Wolfe | Ellen Brogan Glenn Raby Helen Laub Ian Hales Jason Thomas John Magor John Reid Kevin Garber Kevin Taylor Kim Chadwick Lance Nash | Lindy Hunt Mark Rasmussen Marte Kinder Nathan Barry Ray Higgins Rick Gill Robin Macpherson Rohan Classen Rory Page Shantell Shakti Susan Helson Viv Laroulette Apologies - | |
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| 5 | Confirmation of previous minutes | <i>Procedural</i> | | | |
| | Previous Minutes Dated : 22/02/2024 Draft - Minutes - Chat - Audio | <i>Mvd: Glenn Raby</i> <i>Sec: Chris Selwood</i> | | | |

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| | Corrections: (Corrections are not matters arising, corrections are to correct errors in the draft before approving the minutes) 1. Brett Dalton queried the item 8.15 as needing confirmation PCM or PBC. Meeting agreed to PCM after Marte Kinder registered that he had objected. | | PBC |
| 6 | Matters Arising | | <i>Procedural</i> |
| | None | | |
| 7 | Correspondence - List | | |
| | No Correspondence | | |
| 8 | Budgets - Funding Applications - Event Budget | | |
| 8.08 | Ice Budget - 10,000.00 | | 22/02 |
| | Description . | Motion The CC approves the budget of 10,000 to fund Ice (Ice & More) Payment - Invoice - Details - Link | <i>Mvd: Mark Rasmussen Sec: Suzi Helson</i> PBM Yes 19 No 1 abs 0 |
| 8.07 | White Gums / Sydney Village - 4370.00 | | 16/02 |
| | Description We have been representing White Gums as part of Confest for over 20 years. Our ethos is to show the benefits of collaborative communal living in all its facets. Including self-development, caring for the planet, education of self and others, and sharing of skills and abilities. During Confest, when possible we like to create 1 or more beautiful workshop spaces for facilitators to use, which are purposely kept immaculate by our volunteers and guests. We also prepare and share meals with others and encourage them to contribute. | Motion The CC approves the budget of 4370.00 to fund White Gums / Sydney Village Payment - Advance - Shantell Dankevicius Details - Link | <i>Mvd: Rowan Claason Sec: Shantell Dankevicius</i> PBC |
| 8.12 | DWeb Activity - 2000.00 | | 18/02 |
| | Description The goal of DWeb Camp is to create a collaborative space for people to connect, learn, share, and have fun as we work towards building a better, decentralised web. A web that actualizes the principles of trust, human agency, mutual respect, and ecological awareness. We invite a globally diverse community of builders and dreamers to gather in nature to tackle the real world challenges facing the web and to co-create the decentralised technologies of the future. | Motion The CC approves the budget of 2,000 to fund DWeb Village Payment - Advance - Robin Macpherson Details - Link Lindy Hunt asked for her objection to be noted. | <i>Mvd: Robin Macpherson Sec: Ellen Brogan</i> Failed 6 y 9 n 2 abs |
| 8.13 | Holi at Confest - 1500.00 | | 21/02 |
| | Description Purchase of organise holi colours from Melbourne to run two sessions at Confest - | Motion The CC approves the budget of 1500.00 to fund Holi at Confest Payment - Invoice - DTE | <i>Mvd: Aaron Shipperlee Sec: Glenn Raby</i> PBC |

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| | Saturday adults and kids, Sunday kids and family only | Details - Link | |
| 8. | Open Stage - 3495.00 | | 24/02 |
| | <p>Description The Open Stage is a fun and inclusive community music and performance space. We encourage people of all abilities to share the stage, in front of a welcoming and supportive audience. We provide a modest PA system so that players of quiet instruments can be included too, alongside louder ones. We also provide quality musical instruments for people to perform on, or try out during the festival. During the day, the Open Stage provides a spacious and beautiful space for all to use for workshops and gatherings. We run a friendly and welcoming Community Kitchen during Confest - all are welcome (especially performers!) to join for meals, to meet our crew, and chat about getting more involved with us. The Open Stage has grown into a community of music lovers and performers - we also host events and community open mic nights in Melbourne throughout the year.</p> | <p>Motion The CC approves the budget of 3495.00 to fund Open Stage Payment - Advance - Jonathan Drews Details - Link</p> | <p><i>Mvd: Jonathan Drews Sec: Mark Rasmussen</i> PBM 11y 3n</p> |
| 8.01 | Fire Team - 1,000.00 | | 24/02 |
| | <p>Description Fire Team Facilitation</p> | <p>Motion The CC approves the budget of 1,000.00 to fund Fire Team Payment - Advance - Brian Denham Details - Link</p> | <p><i>Mvd: Brian Denham Sec: Brett Datlon</i> PBC</p> |
| 8.02 | Loo Crew 02 - 7,743.50 | | 24/02 |
| | <p>Description ...</p> | <p>Motion The CC approves the budget of 7,743.50 to fund Loo Crew 02 Payment - Advance - Nathan Barry Details - Link</p> | <p><i>Mvd: Nathan Barry Sec: Lindy Hunt</i> PBC</p> |
| 8.03 | Cooking Circles - 5,273.00 | | 23/02 |
| | <p>Description 20-25 Circles + 1 welcome chai station, 6+ village kitchens with varied requirements</p> | <p>Motion The CC approves the budget of 5273.00 to fund Cooking Circles Payment - Advance - Shardae Reed Details - Link</p> | <p><i>Mvd: Charlie Dalton Twist Sec: Suzi Helson</i> PBC</p> |
| 8. | Aboriginal Village - 3,200.00 DEFERRED | | 23/02 |
| | <p>Description Aboriginal Village/ Cooking / Workshop. Smoking. Camping equipment</p> | <p>Motion The CC approves the budget of 3,200.00 to fund Aboriginal Village Payment - Advance/Reimburse/Invoice - <NameOnCard> Details - Link</p> | <p><i>Mvd: Dale McDonald</i></p> |

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| 8.10 | Front Gate - 9,300.00 DEFERRED | | 25/02 |
| | Description To process tickets , people , vehicles and wristbands while looking after volunteers . | Motion The CC approves the budget of 9,300.00 to fund Front Gate Payment - Advance - Kevin Taylor Details - Link | Mvd: Kevin Taylor |
| 8.11 | The Hive - 19,870.00 | | 23/02 |
| | Description Main Volunteer Space and Kitchen providing catering during Set up, Festival and Pack down period of ConFest. The Hive also provides spaces for facilitators to coordinate teams and resources. | Motion The CC approves the budget of 19,870.00 to fund The Hive Payment - Advance - Shardae Reed Details - Link | Mvd: Shardae Reed Sec: PBC |
| 8.04 | First Aid Tent - 1,650.00 | | 25/02 |
| | Description Stretch tent to cover the first aid area to provide shade and shelter for patrons and staff. This is a 10x7m area and the quote include labor to erect this | Motion The CC approves the budget of 1,650.00 to fund First Aid Tent Payment - Advance - Brett Dalton Details - Link | Mvd: Brett Dalton Sec: David Cameron PBC |
| 8.05 | Front Gate Independent security camera system - 4600.00 | | 25/02 |
| | Description As discussed this camera is to be used for tracking the number plates of vehicles leaving the ConFest site for tracking of vehicles should Child Safety issue arise during ConFest. - | Motion The CC approves the budget of \$4,600 to fund Front Gate Part B Payment - Advance - Kevin Taylor Details - Link | Mvd: Kevin Taylor Sec: Robin Macpherson PBC |
| 8.14 | Traffic Management - 4,950.00 - DEFERRED | | 25/02 |
| | Description To coordinate and manage traffic flow around the site excluding the Blue Car park/Drop Zone | Motion The CC approves the budget of 4950.00 to fund Traffic Management Payment - Advance - Robin Macpherson Details - Link | Mvd: Robin Macpherson |
| 8.15 | Open Stage Reimbursement - 326.82 | | 25/02 |
| | Description Last year, the Open Stage 2023 account was zeroed off before I had a chance to reimburse some of the Open Stage crew who had personally made purchases in line with our budget(s). My apologies for not acquitting things sooner - things got a little hectic, and I had no help with the finances. Just writing to see if there's a way we can have these outstanding expenses reimbursed, so that I can settle up with our lovely crew (and keep them enthusiastic enough to come back for more 😊)? | Motion The CC approves the budget of 326.82 to fund Open Stage Reimbursement Payment - Advance - Jonathan Drew Details - Link | Mvd: Ellen Brogan Sec: Mark Rasmussen PBC |
| 8.16 | Water contingency budget - 30,000.00 DEFERRED | | 25/02 |

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| | <p>Description Blue-green algae in the Edward River would prevent us using that as a source for the drinking water at Confest. The conditions this year, of low water level, and slow flow, are ripe for an outbreak of that algae. In that case, we would buy water, most likely trucked from Swan Hill on the Murray. This is a contingency budget should that situation arise.</p> | <p>Motion that \$30,000 be put aside to be available in the event that water needs to be bought to supply Confest. Payment - Advance/Reimburse/Invoice - <NameOnCard> Details - Link</p> | <p><i>Mvd: Lindy Hunt Sec: Suzi Helson</i></p> |
| 8.17 | Fitzroy Arts Collective - 3897.50 | | 19/02 |
| | <p>Description ..</p> | <p>Motion The CC approves the budget of 3897.50 to fund Fitzroy Arts Collective Payment - Advance/Reimburse/Invoice - <NameOnCard> Details - Link</p> <p>Suggested by meeting to remove the payment for Artist, No props,</p> <p>Amended Motion The CC approves the budget of 1,900 to fund Fitzroy Arts Collective</p> | <p><i>Mvd: Craig Newcombe Sec: Kevin Taylor</i></p> <p>PBM</p> <p>9 y 6 n</p> |
| 8.18 | Puzzle Cafe - 328.90 DEFERRED | | 26/02 |
| | <p>Description The Puzzle Cafe invites Confesters to choose from a menu of puzzles, brain teasers, craft activities and rule-based artwork creation. Most/all of the puzzles have some kind of mathematical bent, but in general we avoid the word 'mathematics'; it can make people think this activity is not for them, and then they don't get to realise how fun and creative maths is.</p> <p>If the Puzzle cafe were to go ahead at Confest, we would actively facilitate the space for 3-4 hours/day. Outside the facilitated times, we would leave a few popular puzzles on the tables for folks to wander in and engage with if it catches their interest. The Puzzle Cafe would be a fully curated space.</p> <p>We have equipment that we would bring for the physical infrastructure including two</p> | <p>Motion The CC approves the budget of 328.90 to fund Puzzle Cafe Payment - Reimburse - Kate Barnard Details - Link</p> | <p><i>Mvd: Kate Barnard</i></p> |

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| | coleman dome shelters, tarps for the floor, light weight tables and chairs. | | |
| 8.06 | Rangers - 2978.00 | | |
| | Description Rangers 2024 Budget | Motion The CC approves the budget of 2978.00 to fund Rangers Payment - Advance - Sue Helson Details - Link | <i>Mvd: John Magor</i> <i>Sec: Suzi Helson</i> PBC |
| 8.09 | ConFest Council Applications - 399.00 | | 27/02 |
| | Description Payment of Council applications | Motion The CC approves the budget of 399.00 to fund ConFest Council Applications Payment Invoice - Suzie Helson Details - Link | <i>Mvd: Suzie Helson</i> <i>Sec: Lance Nash</i> PBC |
| 8.10 | Wellness - 1100.00 | | 28/02 |
| | Description Wellness and Well-being is a facility located near ConFest First Aid. It aims to provide a refuge space and a team of mental health qualified volunteer support crew dedicated to ensuring the safety and well-being of festival participants who are in need of emotional and compassionate support, specifically at and during times when things go wrong.. We will liaise with and refer to First Aid when their assistance is required. | Motion The CC approves the budget of 1100.00 to fund Wellness Payment - Reimburse Details - Link | <i>Mvd: David Cameron</i> <i>Sec: John Magor</i> PBC |
| 8.23 | Uncertainty Village - 681.80 | | 29/02 |
| | Description Space for curiosity and science – exploring, learning and reasoning together | Motion The CC approves the budget of 681.80 to fund Uncertainty Village Payment - Reimburse - Chris Watkins Details - Link | <i>Mvd: Aaron Shiperlee</i> <i>Sec: Mark Rasmussen</i> PBC |
| 9 | Payments | | |
| | <ol style="list-style-type: none"> 1. 10,000 to invoice to fund Ice (Ice & More) 2. 4370.00 reimbursed to Shantel Dankevicius fund White Gums / Sydney Village 3. 1500.00 to invoice to fund Holi at Confest (Anjit to email Ellen the invoice) 4. 3495.00 to Jonathan Drew's DTE Card fund Open Stage 5. 1,000.00 to Brian Denham's DTE Card to fund Fire Team 6. 7,743.50 to Nathan Barry's DTE Card Loo Crew 02 (new card in progress) 7. 5273.00 to Shardae Reed's DTE Card to fund Cooking Circles 8. 19,870.00 to Shardae Reed's DTE Card to fund The Hive 9. 1,650.00 to Brett Dalton's DTE Card to fund First Aid Tent 10. 4,600 to Kevin Taylor's DTE Card to fund Front Gate Part B 11. 326.82 to Jonathan Drew's DTE Card fund Open Stage Reimbursement 12. 1,900 to Craig Newcombe's DTE Card as surrogate Fitzroy Arts Collective 13. 2978.00 to Suzie Helson's DTE Card surrogate John Magor to fund Rangers 14. 399.00 to invoice to fund ConFest Council Applications 15. 1100.00 to TBC fund Wellness | | |

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| | 16. 681.80 reimbursement to Chris Watkins to fund Uncertainty Village | | |
| 10 | Action Tasks | | |
| | Ongoing | | |
| | Nathan Barry to work with Lindy to complete another budget for Loo Crew before the next meeting | COMPLETED | |
| | Andrew Maclean to supply Nathan Barry with corflute boards for Loo use | | |
| | Suzie to contact Ian Gray and Glenn Raby about reimbursement process | | |
| | Completed | | |
| | | | |
| | New | | |
| | | | |
| 11 | Reports | | |
| 12 | Motions | | |
| 12.1 | Info tent is the master info board DEFERRED | | 25/02 |
| | Description An individual last year put his workshop only on the village notice board and then demanded the space was his . workshops spaces and villages are funded by DTE. | Motion The information on the boards in the info tent is the master information for all village workshop spaces . Individual Village workshop boards do not override the info tent information therefore enhancing coordination . | Mvd: Kevin Taylor Sec: ___ PBC PBM Failed Withdrawn |
| 12..2 | Ticket Discussion DEFERRED | | 26/02 |
| | Description Ticket Discussion | Motion That the CC opens up a discussion to talk about ticket pricing for First Nations People | Mvd: Suzi Helson Sec: ___ |
| 12.3 | First Nations Peoples DEFERRED | | 28/02 |
| | Description First Nations Peoples at ConFest | Motion We should encourage involvement at ConFest of First Nations Peoples, we could have workshops etc to encourage the sharing of their knowledge and skills. I ask that the CC agrees to absorb the cost to provide no charge entry to ConFest for First Nations Peoples.This I believe would eliminate the insult asking for payment for them to walk on Country. | Mvd: Suzi Helson Sec: ___ |
| 13 | Carried Resolutions | | Procedural |
| | 17. The CC approves the budget of 10,000 to fund Ice (Ice & More) 18. The CC approves the budget of 4370.00 to fund White Gums / Sydney Village 19. The CC approves the budget of 1500.00 to fund Holi at Confest 20. The CC approves the budget of 3495.00 to fund Open Stage 21. The CC approves the budget of 1,000.00 to fund Fire Team | | |

22. The CC approves the budget of **7,743.50** to fund **Loo Crew 02**
23. The CC approves the budget of **5273.00** to fund **Cooking Circles**
24. The CC approves the budget of **19,870.00** to fund **The Hive**
25. The CC approves the budget of **1,650.00** to fund **First Aid Tent**
26. The CC approves the budget of **4,600** to fund **Front Gate Part B**
27. The CC approves the budget of **326.82** to fund **Open Stage Reimbursement**
28. The CC approves the budget of **1,900** to fund **Fitzroy Arts Collective**
29. The CC approves the budget of **2978.00** to fund **Rangers**
30. The CC approves the budget of **399.00** to fund **ConFest Council Applications**
31. The CC approves the budget of **1100.00** to fund **Wellness**
32. The CC approves the budget of **681.80** to fund **Uncertainty Village**

| | Emergency | Infrastructure | Spaces/Villages | Total |
|-----------------|--|--|---|-------------------|
| Last Mtg | 19,1930.90 | 15,4031.36 | 99,782.97 | 44,5746.23 |
| This Mtg | 1000.00 Fire Team 2978.00 Rangers 1100.00 Wellness 399.00 Council Applications 1650.00 First Aid Tent | 77,43.50 Loo Crew 5,273.00 Cooking Circles 19,870.00 The Hive 10,000 Ice 4,600 Front Gate B | 4370.00 Whitegums 1500.00 Holi 3495.00 Open Stage 326.82 Open Stage 1900.00 Fitzroy Arts Collective 681.80 Uncertainty | |
| Total | 7,127.00 | 47,486.50 | 12,273.62 | 66,887.12 |

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|-----------|---|-------------------|
| 14 | Next Meeting Date & Time Confirmation (or expectation) | <i>Procedural</i> |
| | 07/03/2024 at 7:30PM - Draft Minutes | |
| 15 | Meeting Ended | <i>Procedural</i> |
| | | |